

## PLEASE FAX THIS COMPLETED FORM TO THE INDIANA STATE POLICE, ATTENTION RECORDS DIVISION, AT (317) 233-8813.

Name of Family Case Manager who requested name-based check		Date of request for name-based check (month, day, year)	
Name of applicant		Date of birth of applicant (month, day, year)	
☐ Yes ☐ No	If no, do not complete the remainder of this form; fax it to the Indiana State Police at the above number.  If yes, fingerprints must be obtained.		
☐ Yes ☐ No	If yes, fingerprints must be obtained. If no, but child was placed and the applicant refuses to be fingerprinted, please document below the reasonable efforts made to contact the subject of the name-based search.		
EFFORTS		DATE (month, day, year)	INITIALS
Telephone call			
Home visit			
Certified mail			
Other			
Comments			